

Annexure A - Wayleave Application Form

Completed application forms must be submitted to the designated point of contact in the Municipality.

Part A - Applicant (person to whom the Wayleave is issued)						
Registered Name:			Trading As:			
Company Registration Number:			Physical address:			
Telephone:			Email:			
Part B - Owner/operator of electronic communications facilities (person who will be operating the electronic communications facilities after deployment)						
Registered Name:			Trading As:			
Company Registration Number:			Physical address:			
Telephone:			Email:			
Part C - Details of the application						
Type of Wayleave	☐	Standard Works (complete Part D)	☐	Extension (Complete Part F)	☐	Emergency Works (Complete Part E)
Part D – Standard Works						
The proposed commencement date of the Works:						
The expected duration of the Works:						
Attach the following:						Attached
All applications	Drawings in digital format / Three (3) copies of drawings of the proposed work, clearly showing the full extent of the deployment, including: - any deployment of electronic communications facilities on, under or over private land in the Municipal Area; and - the position and size of ancillary and supporting facilities (such as cabinets, containers, manholes, handholes and junction boxes). - the position of other services infrastructure already deployed in the area. Any above-ground cable location or pilot holes undertaken must be made by prior arrangement with and under the supervision of the Municipality. - Health and safety plan - Reinstatement designs with reference to applicable specifications - Traffic accommodation plan / Lane closures					☐
Trenching	Depth of all electronic communications facilities below the road.					☐
	Distance of the Works from the boundary of the Road Reserve					☐
Aerial	Where aerial fibre is planned, the dimensions and functionality of poles and where they are to be sited, as also the height at which fibre will be strung.					☐
Details of consents or permissions required from third parties for the planned deployment and proof that these have been obtained.	Other municipal consents:					☐
	Environmental:					☐
	Heritage:					☐
	Affected parties:					☐
	Other					☐
						☐
						☐
			☐			
Municipal Land Use Agreement						☐
Sharing notification requirements						☐
I, the undersigned _____, certify that I have confirmed with each of the parties having electronic communications facilities affected by the proposed Works that the lease of the affected party's facilities is: I confirm further: • The correctness of the information set out in this application and indemnify and hold					☐	Feasible
					☐	Not feasible

harmless the Municipality in respect of any loss or damage occasioned to third parties as a result of the granting of the Wayleave applied.			
That the applicant will comply with all specifications and requirements of the Municipality in performing the Works.			
Part E – Emergency Works			
Original Wayleave reference:			
The proposed commencement date of the Works:			
The expected duration of the Works:			
Nature of emergency:			
Attach the following:			Attached
All applications	Drawings in digital format / Three (3) copies of drawings clearly indicating where Works will be conducted.		☐
Part F – Extension			
Original Wayleave reference:			
Original expiration date:			
Extension required until (insert new expiration date):			
Reasons for extension:			

For Office Use:				
Application Fee Paid:	☐	Yes	☐	No
Decision:	☐	Approved	☐	Declined
If declined – reasons:				
Reasons communicated to the applicant	Date:			
	Method:			
	Delivery confirmed:			

Annexure B – Completion Certificate

CHECKLIST TO BE COMPLETED PRIOR TO REINSTATEMENT

STATUS	FAULTS ENCOUNTERED	NAME OF RESPONSIBLE PERSON	DATE	SIGNATURE OF RESPONSIBLE PERSON
Project commencement				
Security and risk barriers maintained				
Vehicle accesses kept open				
Pedestrian safety and security				
Neatness of site				
Backfilling inspected				
Asphalt required				
Sidewalk reinstated				
As built plan provided				
GPS Coordinates list provided of route and KMz file format				
Any damages to services				
Project completion date				
Water and sanitation comments				
Electrical comments				
Roads and stormwater comments				
Land Surveyor Compliance Inspection				
Town Planning Compliance Inspection				
Service Delivery Manager Comments and signature				

Annexure D – Wayleave Tariff charges**1. Wayleave charges**

Standard Activity	Unit of Measurement	Tariff
Road riding surface	Square meter (m ²)	R 1,200.00
Backfilling	Square meter (m ²)	R 1,024.00
Paved Footways	Square meter (m ²)	R 650.00
Unpaved Footways	Square meter (m ²)	R 600.00
Temporary Reinstatements	Square meter (m ²)	R 500.00
Wayleave processing fee (Non refundable)	Sum per project application per suburb	R 1,000.00
For re-inspection where previous inspection had failed and work was redone		R 3,000.00
Penalty for failed reinstatement done by own agent		R 10,000.00
Security Deposit		15 percent of the total cost of the total project cost/R15 Thousand Rand.Which ever is greater

FINE FOR UNAPPROVED WAYLEAVE – R10 000.00**The above tariffs excludes Vat.**

TBI once finalized Schedule A - Framework Municipal Land Use Agreement

TBI once finalized **Schedule B - Framework Municipal Lease Agreement**